

**Cuddeback School**  
Board of Trustees Meeting  
September 12, 2018  
300 Wilder Road, Carlotta, CA 95528  
Meeting held in Healthy Start Building  
Regular Session @ 6:30 PM

**AGENDA**

**1.0 Call to Order**

**2.0 Approval of Agenda Order**

**3.0 Consent Agenda**

- 3.1 Approval of Minutes
- 3.2 Approval of Warrants
- 3.3 Water Test Results

**4.0 Community Comment**

The public may address the Board on any matter pertaining to the school district that is *not on the agenda*. Unless otherwise determined by the Board, each person is limited to five (5) minutes. If a large number wish to speak on a specific item, the Board may limit total input to twenty-five (25) minutes on any item. There will be no Board discussion except to ask questions or refer the matter to staff, and no action will be taken unless item is listed on the agenda.

**5.0 Information, Discussion, Possible Action Items**

- 5.1 Action Item: Certification of Unaudited Actual Financial Report for 2017-18
- 5.2 Action Item: Adoption of Resolution # 2018-2019-01 to Adopt Gann Limit for 2018-19
- 5.3 Action Item: Approval of 2018-19 CUSD LCAP Final
- 5.4 Information Item: Prop 39 Update – Solar Project
- 5.5 Information Item: CUESD Board of Trustees Election Update

**6.0 Superintendent's Report**

**7.0 Board Reports**

**8.0 Adjourn**

**Upcoming Meeting Dates:**

- October 10
- November 14
- December 12

# Cuddeback School

Board of Trustees Meeting

August 15, 2018

300 Wilder Road Carlotta, CA 95528

Meeting held in Community Center

Regular Session @ 6:30 PM

## **AGENDA**

### **1.0 Call to Order**

Present at the meeting were Board Members Harry Dibble, Jake Morss, Leonard Ward, and Ken Keating. Todd Calvo was absent. Community members present were Laurie Bravo, Lindsi Reback, Berna Church and Chelsie Orr. Superintendent Blaine Sigler was also present.

Mr. Dibble called the meeting to order at 6:30 PM.

### **2.0 Approval of Agenda Order**

Mr. Morss made a motion to approve the Agenda Order. Mr. Keating seconded the motion and it carried unanimously.

### **3.0 Consent Agenda**

#### **3.1 Approval of Minutes**

#### **3.2 Approval of Warrants**

Mr. Dibble noted the PG&E bill has been considerably higher in the summer months. Mr. Sigler will pull the statements to go over. He also mentioned that several companies have come out claiming to be able to reduce the bill, but none has been successful.

#### **3.3 Water Test Results**

No questions or comments reported.

Mr. Morss made a motion to approve the Consent Agenda. Mr. Ward seconded the motion and it carried unanimously.

### **4.0 Community Comment**

None reported.

### **5.0 Community Comment Related to LCAP**

None reported.

### **6.0 Information, Discussion, Possible Action Items**

#### **6.1 Action Item: Accept Resignation of Certificated Personnel**

Mrs. Book, intervention teacher, recently tendered her resignation. All are sad to see her go. An interview to fill her position was held today. Mr. Dibble expressed his appreciation for all she has done for the students and school.

Mr. Dibble made a motion to accept her resignation. The motion was seconded by Mr. Morss. The motion passed unanimously.

#### 6.2 Discussion/Possible Action Item: Consideration of Employee Health & Welfare Benefit Contribution Increase

Although Mr. Sigler spoke on behalf of the staff, Mrs. Reback, Mrs. Bravo, and Mrs. Church were present and sat in silent anticipation, asking that their cap be raised so that the increase of benefit costs will not affect their paychecks. The 18/19 school year will see an increase on redwood plan of \$1,000. The cheapest available plan is \$900+.

Mr. Ward discussed possibly having JPA offer lower cost options. Mr. Sigler explained JPA requires all full-time employees to be a member and everyone pays the same within a plan. Board expressed interest in bringing their questions and concerns to a meeting with HCOE and JPA in the near future.

#### 6.3 Discussion/Possible Action Item: Consideration of Classified Employee Salary Schedule Adjustment

Mr. Dibble reiterated that this would further be discussed during closed session. Mr. Sigler noted that the secretary salary is different from what appears on the salary schedule because it is a merged position. No questions or comments reported.

#### 6.4 Discussion/Possible Action Item: Biennial Review of District's Conflict of Interest Code

Included in packet is the current conflict of interest code. Mr. Sigler requested Mr. Dibble enlighten the new Board members and community on the basics of the code. Mr. Dibble explained that much of it went into government and education code, which we are required to abide by. As long as it's a group discussion and vote, the conflict of interest would not be violated. It was noted that former Board member Mr. Randy MacMillian abstained several times when voting regarding issues involving the preschool.

If there are any questions, Mr. Dibble informed the group the new code from CSBA would be available for review within a few months in late Fall.

Mr. Dibble motioned to review the Biennial review without amendments. Mr. Keating seconded the motion and it carried unanimously.

### **7.0 Superintendent's Report**

Mr. Sigler attended the CRSPA conference locally for Principal/Superintendents in California recently. He was thrilled this conference was geared specifically for Principal/Superintendents and remarked how refreshing and helpful the discussions were considering it was tailored to small school districts. A total of 26 principal/Superintendents attended.

As part of the continuing education for the CRSPA conference, a workshop will be held one Saturday a month for the next school year. Cost will be \$0. The state paid for the conference and workshops through grants. Over 200 Principals/Superintendents are in California.

Everyone is excited about returning to school. Sacred lawn was mentioned and appreciated. Darren's efforts have really paid off. Teachers are now on-campus decorating their classes and preparing for their student's arrival.

Back to school meeting will be on Monday. All staff Back to School will be Thursday. It will be catered, followed by a classified meeting. 12:00 lunch. Mr. Sigler extended an invitation to the Board. We hope to see them there.

It was also announced we have the largest school population to date: 151! Everyone was impressed.

No questions or comments reported.

## **8.0 Board Reports**

Mr. Ward said he is glad to be here. Mr. Morss would like to thank Darren for his hard work. A big thanks to all our amazing teachers as well. Mr. Sigler also mentioned how awesome Darren is at gathering resources to beautify our campus.

He also congratulated the Board for going in and signing up for the upcoming elections.

Mr. Sigler reminded the Board the meetings are the second Wednesday of every month.

## **9.0 Public Comment Regarding Closed Session Items**

No comments from community. Mr. Dibble thanked the attendees for coming and assured them the Board will inform them of any and all decisions made. Attendees were then excused to prepare for the closed session of the board meeting.

### **10.0 Closed Session**

Closed session started at 7:05 and ended at 7:35 PM

### **11.0 Report Action Taken During Closed Session**

During the closed session, the Board discussed employee health & welfare benefit contribution increase and classified employee salary schedule adjustment.

Mr. Morss made a motion to approve the benefit contribution increase by \$1,000. Mr. Ward seconded the motion. It passed unanimously.

Mr. Keating motioned to approve the classified employee salary schedule adjustment. Mr. Morss seconded the motion. Motion carried.

### **12.0 Adjourn**

Mr. Dibble adjourned the meeting at 7:40

### **Upcoming meeting Dates:**

September 12  
October 10  
November 14

Respectfully Submitted,

Chelsie Orr  
District Secretary

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Approved by Board Clerk

## BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting .... 09/12/2018

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=====
REF.
NUMBER  VENDOR NAME                DESCRIPTION                AMOUNT
=====
PV-190086 C & C CATERING             LUNCH                    $200.00
        350 WOODLAND AVENUE
        RIO DELL, CA 95562
        ** TOTAL PAYMENT AMOUNT:    $200.00

PV-190084 CDW GOVERNMENT             TONER                    $210.07
        75 REMITTANCE DR. SUITE 1515
        CHICAGO, IL 60675-1515
        ** TOTAL PAYMENT AMOUNT:    $210.07

PV-190073 CRYSTAL CREAMERY           MILK                     $56.28
        DEPT 33369
        P.O. BOX 44000
        SAN FRANCISCO, CA 94144-3369

PV-190074 CRYSTAL CREAMERY           MILK                     $179.83
        DEPT 33369
        P.O. BOX 44000
        SAN FRANCISCO, CA 94144-3369
        ** TOTAL PAYMENT AMOUNT:    $236.11

PV-190078 CRYSTAL SPRINGS BOTTLED WATER WATER $8.00
        PO BOX 3786
        EUREKA, CA 95502

PV-190079 CRYSTAL SPRINGS BOTTLED WATER WATER $16.00
        PO BOX 3786
        EUREKA, CA 95502
        ** TOTAL PAYMENT AMOUNT:    $24.00

PV-190085 EUREKA RUBBER STAMP CO     BATHROOM SIGNS/ MRS. ORR $109.67
        520 F STREET
        EUREKA, CA 95501
        ** TOTAL PAYMENT AMOUNT:    $109.67

PV-190070 GOPHER SPORT               PLAYGROUND BALLS AND EQUI $754.69
        NW 5634, PO BOX 1450
        MINNEAPOLIS, MN 55485
        ** TOTAL PAYMENT AMOUNT:    $754.69

PV-190077 RECOLOGY EEL RIVER         TRASH SERVICE            $492.65
        PO BOX 266
        FORTUNA, CA 95540
        ** TOTAL PAYMENT AMOUNT:    $492.65

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## BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting .... 09/12/2018

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=====
REF.
NUMBER  VENDOR NAME                DESCRIPTION                AMOUNT
=====
PV-190071 SYSCO FOOD SERVICES        FOOD                    $319.69
          7062 PACIFIC AVENUE
          PLEASANT GROVE, CA 95668

PV-190072 SYSCO FOOD SERVICES        FOOD                    $1,108.82
          7062 PACIFIC AVENUE
          PLEASANT GROVE, CA 95668
          ** TOTAL PAYMENT AMOUNT:    $1,428.51

PV-190082 WCP SOLUTIONS                CUSTODIAL SUPPLIES      $650.99
          P.O. BOX 84145
          SEATTLE, WA 98124-5445

PV-190083 WCP SOLUTIONS                CUSTODIAL SUPPLIES      $34.07
          P.O. BOX 84145
          SEATTLE, WA 98124-5445
          ** TOTAL PAYMENT AMOUNT:    $685.06

PV-190080 WYCKOFF PLUMBING            PLUMBING SUPPLIES       $146.25
          2065 MAIN ST
          FORTUNA, CA 95540

PV-190081 WYCKOFF PLUMBING            PLUMBING SUPPLIES       $462.75
          2065 MAIN ST
          FORTUNA, CA 95540
          ** TOTAL PAYMENT AMOUNT:    $609.00
          **** BATCH TOTAL AMOUNT:    $4,749.76

TOTAL NUMBER OF PAYMENTS:    10          **** GRAND TOTAL AMOUNT:    $4,749.76
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The above Payable transactions have been issued in accordance with the District's policies and procedures. It is recommended that the Board of Trustees approve them.

\_\_\_\_\_  
 Authorized Agent

August 10, 2018

Cuddeback School  
Attn: Blaine Sigler  
P.O. Box 7  
Carlotta, CA 95528  
(707) 768-3372  
PWS# 1200681

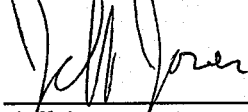
ELAP #1378  
Exp. February 2019

### SAMPLE IDENTIFICATION

Presence-Absence (P/A) Coliform Test, Standard Methods 22nd Ed. 9223 B

TEST	DATE	LAB ID	SAMPLE LOCATION	SAMPLE AMT.	Total coliform	E. coli
P/A - Coliform	8/8/2018	9261	Kitchen/Office	100 ml	Absent	Absent

Report Certified By



Jeff Jones  
Laboratory Director

City Hall  
(707) 725-7600  
Fax (707) 725-7610  
621 11th Street

Police Department  
(707) 725-7550  
Fax (707) 725-7574  
621 11th Street

Parks and Recreation  
(707) 725-7620  
Fax (707) 725-7576  
5 Park Street

Public Works  
(707) 725-7650  
Fax (707) 725-7651  
180 Dinsmore Drive

## Board Agenda Backup

**Date:** 9-12-18

**Agenda Item #:** 5.1

**Agenda Topic:** *Certification of Unaudited Actual Financial Report for 2017-18*

### **Background Information and/or Statement of Need:**

*Ed code requires the governing board to approve this financial report by 9/15/16. Please refer to the memo from HCOE for more information on this requirement.*

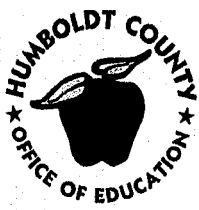
*Information related to the GANN Limit resolution (Agenda Item 5.2) is included in the same memo.*

### **Superintendent's Recommendation:**

*Approve and certify the unaudited actual financial report for 2017-18.*


### **Financial Impact**

*None*



August 21, 2018

**MEMORANDUM**

TO: District Superintendents and Business Managers  
FROM: Corey Weber, Director of Fiscal Services   
SUBJECT: **CERTIFICATION OF UNAUDITED ACTUAL FINANCIAL  
REPORT AND GANN LIMIT FOR 2017-2018**

Pursuant to E.C. 42100, the governing board of a school district shall approve an unaudited actual financial report for the fiscal year just completed and file it with the County Superintendent of Schools on or before September 15, 2018.

Enclosed please find your 2017-2018 Unaudited Actuals, generated using the newest California Department of Education (CDE) SACS Financial Reporting Software, data from the financial system and information provided by district staff.

*Please complete the Form CA (the certification) and return it to Jemima West, in the Business Office, directly after board approval so that we may transmit the data to the state in a timely fashion.*

As a reminder, although the GANN Limit Calculation is included as part of the unaudited actual packet, a resolution must still be adopted by the district's board pursuant to Education Code Sections 1629 and 43142. A sample resolution has been provided that you may wish to use, as well as some general information regarding the GANN Limit. After board action, please return the original Gann Limit Resolution to Jemima West.

If you have any questions, please feel free to call me at 445-7066 or Kathy Bubenik at 445-7059. Thank you.

CW:sn

Enclosure

c: Kathy Bubenik

# CUDDEBACK UNION SCHOOL DISTRICT

## 2017-2018 Unaudited Actuals

### Changes In Fund Balances

#### General Fund

Beginning Fund Balance as of 7/1/2017	
<b>Total</b>	<b>628,794.53</b>
Ending Fund Balance as of 6/30/2018	
<b>Total</b>	<b>495,242.14</b>
Revolving Account	2,000.00
Restricted	87,362.40
Assigned	
<i>Medi-Cal (MAA)</i>	73,133.00
<i>Preschool Program</i>	5,760.49
<i>Lottery Unrestricted</i>	23,867.24
Economic Uncertainties	303,119.01
<b>Change in Fund Balance:</b>	<b>-133,552.39</b>

Revolving cash account  
Prop 39, Educator Effectiveness, Lottery Instruct Materials

#### Cafeteria Fund

Beginning Fund Balance as of 7/1/2017	
<b>Total</b>	<b>11,674.39</b>
Ending Fund Balance as of 6/30/2018	
<b>Total</b>	<b>11,820.54</b>
<b>Change in Fund Balance:</b>	<b>146.15</b>

Increase due to interest earned

#### Deferred Maintenance Fund

Beginning Fund Balance as of 7/1/2017	
<b>Total</b>	<b>94,812.45</b>
Ending Fund Balance as of 6/30/2018	
<b>Total</b>	<b>41,722.85</b>
<b>Change in Fund Balance:</b>	<b>-53,089.60</b>

Decrease due to roof replacement

#### Special Reserve Fund

Beginning Fund Balance as of 7/1/2017	
<b>Total</b>	<b>562,618.46</b>
Ending Fund Balance as of 6/30/2018	
<b>Total</b>	<b>503,683.93</b>
<b>Change in Fund Balance:</b>	<b>-58,934.53</b>

Transfer to general fund for the Healthy Start Building

#### Postemployment Benefits Fund

Beginning Fund Balance as of 7/1/2017	
<b>Total</b>	<b>760.62</b>
Ending Fund Balance as of 6/30/2018	
<b>Total</b>	<b>770.91</b>
<b>Change in Fund Balance:</b>	<b>10.29</b>

Increase due to interest earned

UNAUDITED ACTUAL FINANCIAL REPORT:

To the County Superintendent of Schools:

2017-18 UNAUDITED ACTUAL FINANCIAL REPORT. This report was prepared in accordance with Education Code Section 41010 and is hereby approved and filed by the governing board of the school district pursuant to Education Code Section 42100.

Signed: \_\_\_\_\_  
Clerk/Secretary of the Governing Board  
(Original signature required)

Date of Meeting: 9-12-18

To the Superintendent of Public Instruction:

2017-18 UNAUDITED ACTUAL FINANCIAL REPORT. This report has been verified for accuracy by the County Superintendent of Schools pursuant to Education Code Section 42100.

Signed: \_\_\_\_\_  
County Superintendent/Designee  
(Original signature required)

Date: \_\_\_\_\_

For additional information on the unaudited actual reports, please contact:

For County Office of Education:

Corey Weber  
Name  
Director of Fiscal Services  
Title  
707-445-7066  
Telephone  
cweber@hcoe.org  
E-mail Address

For School District:

Blaine Sigler  
Name  
Superintendent/Principal  
Title  
707-768-3372  
Telephone  
bsigler@cuddebackschool.org  
E-mail Address

Unaudited Actuals  
FINANCIAL REPORTS  
2017-18 Unaudited Actuals  
Summary of Unaudited Actual Data Submission

Following is a summary of the critical data elements contained in your unaudited actual data. Since these data may have fiscal implications for your agency, please verify their accuracy before filing your unaudited actual financial reports.

Form	Description	Value
CEA	Percent of Current Cost of Education Expended for Classroom Compensation Must equal or exceed 60% for elementary, 55% for unified, and 50% for high school districts or future apportionments may be affected. (EC 41372)	60.21%
	CEA Deficiency Amount Applicable to districts not exempt from the requirement and not meeting the minimum classroom compensation percentage - see Form CEA for further details.	\$0.00
ESMOE	Every Student Succeeds Act (ESSA) Maintenance of Effort (MOE) Determination If MOE Not Met, the 2019-20 apportionment may be reduced by the lesser of the following two percentages: MOE Deficiency Percentage - Based on Total Expenditures MOE Deficiency Percentage - Based on Expenditures Per ADA	MOE Met
GANN	Adjustments to Appropriations Limit Per Government Code Section 7902.1 If this amount is not zero, it represents an increase to your Appropriations Limit. The Department of Finance must be notified of increases within 45 days of budget adoption.	\$0.00
	Adjusted Appropriations Limit	\$987,937.25
	Appropriations Subject to Limit These amounts represent the board approved Appropriations Limit and Appropriations Subject to Limit pursuant to Government Code Section 7906 and EC 42132.	\$987,937.25
ICR	Preliminary Proposed Indirect Cost Rate Fixed-with-carry-forward indirect cost rate for use in 2019-20, subject to CDE approval.	4.72%

## Board Agenda Backup

**Date:** 9-12-18

**Agenda Item #:** 5.2

**Item Topic:** Resolution 2018-2019-01 to Adopt Gann Limit 2018-19

### **Background Information and/or Statement of Need:**

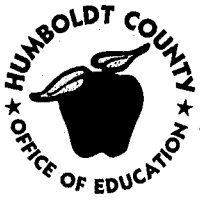
*Pursuant to E.C. 431420, the governing board of a school district shall adopt a resolution to approve annual Gann limit. Please see the enclosed information from HCOE on this.*

### **Superintendent's Recommendation:**

*Please adopt this resolution.*

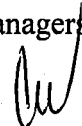
### **Financial Impact:**

*None if adopted.*



August 21, 2018

**MEMORANDUM**

TO: District Superintendents and Business Managers  
FROM: Corey Weber, Director of Fiscal Services   
SUBJECT: **CERTIFICATION OF UNAUDITED ACTUAL FINANCIAL REPORT AND GANN LIMIT FOR 2017-2018**

Pursuant to E.C. 42100, the governing board of a school district shall approve an unaudited actual financial report for the fiscal year just completed and file it with the County Superintendent of Schools **on or before September 15, 2018.**

Enclosed please find your 2017-2018 Unaudited Actuals, generated using the newest California Department of Education (CDE) SACS Financial Reporting Software, data from the financial system and information provided by district staff.

*Please complete the Form CA (the certification) and return it to Jemima West, in the Business Office, directly after board approval so that we may transmit the data to the state in a timely fashion.*

As a reminder, although the GANN Limit Calculation is included as part of the unaudited actual packet, a resolution must still be adopted by the district's board pursuant to Education Code Sections 1629 and 43142. A sample resolution has been provided that you may wish to use, as well as some general information regarding the GANN Limit. After board action, please return the original Gann Limit Resolution to Jemima West.

If you have any questions, please feel free to call me at 445-7066 or Kathy Bubenik at 445-7059. Thank you.

CW:sn

Enclosure

c: Kathy Bubenik

# RESOLUTION TO ADOPT GANN LIMIT

2018-2019

RESOLUTION # 2018-2019-01

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- WHEREAS,** In November, 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and
- WHEREAS,** The provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts; and
- WHEREAS,** The CUDDEBACK UNION ELEK. School District must establish a revised Gann Limit for the 2017-2018 fiscal year and a projected Gann Limit for the 2018-2019 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

**NOW, THEREFORE, BE IT RESOLVED** that this Board does provide public notice, that the attached calculations and documentation of the Gann Limits for the 2017-2018 and 2018-2019 fiscal years are made in accordance with applicable constitutional and statutory law;

**AND BE IT FURTHER RESOLVED** that this Board does hereby declare that the appropriations in the Budget for the 2017-2018 and 2018-2019 fiscal years do not exceed the limitations imposed by Proposition 4;

**AND BE IT FURTHER RESOLVED** that the Superintendent provide copies of this resolution along with appropriate attachments to interested citizens of this district.

**PASSED AND ADOPTED** this 12 day of SEPTEMBER, 2018.

\_\_\_\_\_  
Board President

  
\_\_\_\_\_  
District Superintendent

## GENERAL INFORMATION REGARDING THE GANN LIMIT

The Gann Amendment (Proposition 4, 1979) limits the growth in appropriations made by the State of California, school districts, and local governments. All districts are required by the legislature to adopt their Gann appropriations limit each year by board resolution.

The essence of the Gann Amendment is that district appropriations in each year cannot exceed a computed appropriations limit (popularly called the Gann Limit) which in each year is adjusted for inflation and changes in attendance. While the concept is simple, the application of the Gann Amendment is more involved because not all appropriations are subject to the Gann Limitation.

The Gann Amendment controls only appropriations made from certain revenue sources, namely the "proceeds of taxes levied by or for" a district or "state subventions for the use and operation" of a district. Furthermore, the amendment excludes appropriations for certain purposes, namely debt service and the added cost of court and federally mandated programs. It is simply not possible for school districts to trace all appropriations to their revenue source, and therefore, the amendment involves a confusing mixture of appropriations and revenues. Fortunately, **SB 1352** (Chapter 1205 of the Statutes of 1980) made definitions which greatly simplify the implementation process.

The Gann Amendment states that, out of all the state aid that a district receives, only that which is "for the use and operation" of a district is subject to limitation at the district level. The remainder of the state aid is subject to limitation at the state level, and is therefore not subject to limitation at the local level.

Additionally, with the passage of **AB 198/SB 98** (statutes of 1989), there are numerous changes to the calculation contained in **Education Code 42132** and **Government Code 7906**. Among some of the changes is a requirement to recalculate the 1978-79 base year in 1989 and carry that computation forward for all subsequent years.

With these changes and others there are only five revenue sources from which appropriations are subject to limitation:

1. Local tax revenues that count towards the revenue limit.
2. Unrestricted state aid, which includes the following: Local Control Funding Formula (LCFF) State Aid, including Education Protection Account (EPA) State Aid, for school districts equal to the foundation program level minus the local tax income in item (1), but not less than \$120 per ADA; Local Control Funding Formula State Aid for charter schools.
3. The unrestricted beginning balance.
4. Income from interest and return on investments.
5. The miscellaneous funds (taxes) not included as local income in the LCFF.

Any other source of revenue is excluded from the provisions of the Gann Amendment because:

1. The revenue is federal revenue.
2. The revenue is state aid subject to limitation at the state level.
3. The revenue is local revenue that is not from the proceeds of taxes.

4. The revenue is from the proceeds of taxes, but the appropriation of this revenue is excluded from limitation by the Gann Amendment (e.g. tax levy for debt service).

## **GANN CALCULATIONS**

Implementing the Gann Amendment starts with the calculation of the 1978-79 (base year) Gann Limit which is simply equal to the appropriations subject to limitation for that year. That base limit is then inflated by the percent of change in population (ADA) and the consumer price index. No amounts need to be calculated for 1979-80 in that, while 1978-79 is used as the base year for the Gann calculations, the Gann Amendment only became effective starting in 1980-81.

## **TIMELINE**

A resolution such as the one in this packet should be used to establish the Gann Limit for each fiscal year. Districts should post the board agenda showing the Gann Limit will be adopted. The actual calculations must be available for the public. After the Gann Limit has been established, it may be challenged in court within 45 days of the board resolution date of adoption.

## **GOVERNMENT CODE RELATING TO GANN LIMIT**

### **7910 Excerpt:**

Each year the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit and make other necessary determinations for the following fiscal year pursuant to Article XIII B at a regularly scheduled meeting or noticed special meeting. The determinations made pursuant to this section are legislative acts.

Any judicial action or proceeding to attack, review, set aside, void, or annul the action of the governing body taken pursuant to this section for the 1980-81 fiscal year shall be commenced within 60 days of the effective date of the resolution or the effective date of the act which added this section to the Government Code, whichever date is later.

For the 1981-82 fiscal year and each fiscal year thereafter, any judicial action or proceeding to attack, review, set aside, void, or annul the action of the governing body taken pursuant to this section shall be commenced within 45 days of the effective date of the resolution.

All courts wherein such actions are or may be hereafter pending, including any court reviewing such action on appeal from the decision of a lower court, shall give such actions preference over all other civil actions therein, in the manner of setting the same for hearing or trial and in hearing the same to the end that all such actions shall be quickly heard and determined.

## Board Agenda Backup Information

**Date:** 9/12/18

**Agenda Item #:** 5.3

**Agenda Topic:** Approval of 2018-19 CUSD LCAP Final

### **Background Information and/or Statement of Need:**

*Our District LCAP has already been approved in format, content, and general purposes prior to 2018-19 budget adoption in June. There is a final approval requirement after Districts have had an opportunity to make minor updates and technical fixes to the LCAP.*

*Best practices have the Board make a final approval in September whether such changes have occurred or not.*

### **Superintendent's Recommendation:**

*Please approve the final version of the 2018-2019 LCAP.*

### **Financial Impact:**

*Districts receive no state funding if LCAP not approved by board, so very significant.*

## Board Agenda Backup

**Date:** 9/12/18

**Agenda Item #:** 5.4

**Agenda Topic:** *Prop 39 Update – Solar Project*

### **Background Information and/or Statement of Need:**

*As you are aware, the solar project contract was awarded to the Paul Wadsworth group for \$72K. They have started preliminary planning involving structural and electrical engineers. It looks like we will be able to maximize our project and be able to install 28% more solar capacity for the same proposed amount.*

*Another round of engineering and design review before the building phase of the project will begin sometime in next 60 days.*

*Paul will have more information available by meeting time.*

### **Superintendent's Recommendation:**

*Information & discussion*

### **Financial Impact:**

*This project will exhaust our Prop 39 funds as planned.*

## Board Agenda Backup

**Date:** 9-12-18

**Agenda Item #:** 5.5

**Agenda Topic:** *CUESD Board of Trustees Election Update*

### **Background Information and/or Statement of Need:**

*The District will hold an election for the 3 BoT seats available in November. There are 4 candidates running, as noted on the attached letter from Office of Elections.*

*More information on candidates, election and campaigning process can be found on the Humboldt County Office of Elections website.*

### **Superintendent's Recommendation:**

*Good Luck to all!*

### **Financial Impact**

*None*



COUNTY OF HUMBOLDT  
Office of Elections & Voter Registration

2426 6<sup>th</sup> Street  
Eureka, CA 95501-0788  
707-445-7481  
Fax 707-445-7204

TO: Cuddeback Union Elementary School District  
PO Box 7  
Carlotta, CA 95528

FROM: Lucinda Jackson, Administrative Analyst

DATE: August 16, 2018

SUBJECT: Statewide General Election on November 6, 2018  
**Candidacy Results**

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The Cuddeback Union Elementary School District governing board available 4-year seats will go to election on November 6, 2018. Qualified candidates for this race include the following:

- ✓ Erik Bess
- ✓ Kenneth Keating
- ✓ Jacob R. Morss
- ✓ Leonard Ward, Jr.

For additional candidate contact information, please visit the Office of Elections website:  
<https://humboldt.gov/elections>.

Certificates of Election will be mailed to the district after the Statewide General Election on November 6, 2018.

Please feel free to contact our office anytime if you have questions.

## Superintendent's Report

9-12-18

- Enrollment is 149 students as of today. We were projecting at mid 150's, so this number is more manageable. Budget adoption was based on 142. That means revenues will be slightly higher than projected in the coming year.
- New hires on campus: Joe Timmerman – Custodian, Cait Porter – 4/5<sup>th</sup> Aide, Cassi Macy – 2<sup>nd</sup> Aide, JJ Bardin – 6-8<sup>th</sup> Aide, Gigi Espinoza – Intervention Teacher.
- Auditors (Moonie & Co.) will be on campus 9/21/17 to begin the annual required auditing process. This audit may be more cumbersome in that it will be the first one for our new secretary.
- Our teachers are beginning to explore new curriculum in Social Studies and Science as it is becoming available from publishers. I anticipate adopting both content areas over the next 2 school years.
- Fall sports are here! Volleyball and Cross Country are happening. VB coaches Star Lozensky and Rob Hayes are Varsity and JV respectively. As usual, Mrs. Sagaser heads up our Cross Country program.
- The annual Cuddeback Trike-a-thon (a St. Jude's fundraiser) takes place on 9/28. We always generate a lot of support from kids and families with this fun event for younger students.
- Back to School Night went well. Teachers reported that many parents stopped by their classrooms. PTO provided a free BBQ dinner and still collected \$1400 in sponsorships from families.
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